

**MANCHESTER TOWNSHIP
BOARD OF SUPERVISORS**

June 10, 2014

MEETING

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting in the public meeting room of the Manchester Township Municipal Services Complex, 3200 Farmtrail Road, York, Pennsylvania, 17406 on Tuesday, June 10, 2014, which was called to order at 7:00 p.m. by Vice-Chairperson Hauck.

PARTIES PRESENT

Delmar L. Hauck, Vice-Chairperson
David K. Brosend, Supervisor
Rodney K. Brandstedter, Supervisor

Timothy R. James, Manager/Secretary
Debra K. McCune, Asst. Secretary
David C. Keiter, Esq., Solicitor
B.J. Treglia, P.E., C.S. Davidson, Inc.

PUBLIC COMMENT

Vice-Chairperson Hauck invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. He advised that the board would recognize the public at the conclusion of agenda items for any questions or concerns about non-agenda items.

APPROVAL OF MINUTES

Mr. Brosend made a motion, seconded by Mr. Brandstedter, to approve the minutes of the May 13, 2014 after clarification of two items. Motion carried. Ayes-3 Nays-0.

UNFINISHED BUSINESS

York Area United Fire & Rescue Services Proposal

As summarized in item #2 of the manager's report, Mr. James reported that as a follow-up to the board's action at the January 11, 2011 meeting to authorize Manchester Township representatives to enter into discussions with representatives of the York Area United Fire and Rescue (YAUFR) Commission concerning any future interest that the Manchester Township Board of Supervisors may have in having Manchester Township join YAUFR as a participating municipality, on November 17, 2011 Supervisor Wingert and Mr. James met with YAUFR Solicitor Steve Hovis, Fire Chief Robert McCoy and YAUFR Commission Members Don Bishop and Austin Hunt to continue dialogue regarding advantages and disadvantages in a potential merger of fire services with YAUFR. Ms. Wingert and Former Supervisor Young reported that they participated in a conference call with Vijay Kapoor of Public Financial Management, Inc., who had been contracted by the YAUFR Commission to develop a financial analysis and that Mr. Kapoor provided general financial information that confirmed short and long term savings with merging with YAUFR. Mr. James reported that following Manchester Township Board of Supervisors action on January 3, 2012 to request membership consideration by the YAUFR Commission, Ms. Wingert received a January 27, 2012 letter from YAUFR Chairperson William Schenck confirming acceptance of the membership consideration request. Chief McCoy presented the board with a draft

memorandum of understanding between YAUFRC Commission and Manchester Township in an attempt to begin negotiations for Manchester Township to become a charter member of YAUFRC. On December 10, 2013 the board adopted a resolution that Manchester Township move forward with negotiations with the YAUFRC Commission in an attempt to consolidate the fire service in the future. Chief McCoy reported that on April 15, 2014 the YAUFRC Commission approved a proposed agreement be offered to Manchester Township for consideration for an immediate identity transfer from Manchester Township to YAUFRC; for continued chief management services and including payroll services beginning January 1, 2015 for \$4,500 monthly (beginning in 2015). Chief McCoy distributed additional information relative to the proposed agreement of which would end in December 1, 2017. Mr. Brandstedter questioned why the process could not be done in a quicker time frame. On May 13, 2014 the board authorized the chairperson or vice-chairperson to execute the YAUFRC agreement that includes an identity transfer; a continuation of chief management services, including payroll transfer effective January 2015, for \$4,500 monthly through December 1, 2017. No updated information was reported.

York Water Company – Sewer Collection System

As summarized in item #3 of the manager's report, Mr. James reported the receipt of an April 10, 2013 letter from Jeffrey Hines, P.E., President and Chief Executive Officer of the York Water Company expressing interest in purchasing the Manchester Township sanitary sewer collection system. Mr. James reported that Mr. Hines presented the proposed concept at the April 25, 2013 Manchester Township Municipal Authority meeting of which the municipal authority recommended the board of supervisors consider that a study of the process of selling the sewer collection system be developed to provide a response to purchase request. Mr. Hauck suggested an ad hoc group be developed to study the concept in order to provide a recommendation to the board of supervisors and municipal authority. On May 14, 2013 the board of supervisors authorized an ad hoc committee be formulated to research consideration of selling the sewer collection system. Mr. James reported the ad hoc committee met on July 26, 2013 to begin the review of the proposal. Mr. Hauck reported the ad hoc committee suggested a professional valuation of the sewer system and also reported he and Mr. James met with two firms that provide a valuation service. Mr. Hauck reported that following August 13, 2013 board action; the municipal authority reviewed proposals from GHD, Bowie MD and Utility Rate Resources, Harrisburg, PA on August 22, 2013 and recommended the board consider contracting with Utility Rate Resources at a cost not to exceed \$15,000, to develop a valuation of the township sanitary sewer system. On September 10, 2013 the board of supervisors authorized contracting with Utility Rate Resources to develop a valuation of the township sewer system at a cost not to exceed \$15,000. Mr. James reported that on October 21, 2013 Utility Rate Resources had gathered data to initiate the valuation process and that the project is anticipated to be completed by the end of January, 2014. Mr. James reported Utility Rate Resources has completed the final valuation. Mr. James stated that due to the negotiation and confidentiality of the report, Solicitor Keiter suggested the report be distributed to and discussed by the board in an executive session. James Sliver, 10 Central Avenue, expressed concern why the township would consider selling the sanitary sewer system

and public input on the potential process. Allen Ellis, 15 Central Avenue, was present to express concern with the York Water Company purchasing the township sanitary sewer system.

Cell Tower – Cousler Park

As summarized in item #4 of the manager's report, Mr. James reported back to the board on previous questions related to the proposed cell tower site at Cousler Park and is still waiting for a response from Verizon Wireless. Solicitor Keiter reported that federal regulations do not allow for such installations to be rejected for perceived health risks. Mr. Brandstedter stated he would like to see any potential structure placed away from fields and areas children play. Mr. Brandstedter reported Zion Lutheran Church was approached by Verizon Wireless regarding consideration for a cell tower on their property. Steven Ruffatto, 1020 Dandelion Drive, questioned the little impact the additional revenue would have on the total budget. Following various discussions, concerns and suggestions expressed by attendees the board stated the outstanding information yet to be received from Verizon Wireless will aid in a future decision.

York County Planning Commission – Chesapeake Bay Plan

As summarized in item #5 of the manager's report, Zoning/Planning Officer Olewiler acting as the township Municipal Separate Storm Sewer System (MS-4) Coordinator presented the board with proposed funding scenarios relative to the County of York's Chesapeake Bay Pollution Reduction Plan partnership. At the March 11, 2014 meeting, Mr. Olewiler explained it is a requirement of the Pennsylvania Department of Environmental Protection and the US Environmental Protection Agency that all MS-4 communities develop a plan, of which the County of York is preparing to have as many municipalities partner in a county plan for cost benefits and plan consistency. Mr. James reported that Mr. Olewiler communicated that on March 26, 2014 the majority of the Chesapeake Bay group agreed on a "flat fee" funding scenario. Engineer Treglia distributed a memorandum to the board members on the county plan. Mr. Brandstedter requested additional research on seeking municipal partners outside the Chesapeake Bay group to look for more cost effective options.

Emergency Bypass Pumping – DEP

As summarized in item #7 of the manager's report, Mr. James reported that Public Works Superintendent Goodyear had collected data during the 4 inch rain event on March 30-31, 2014 that indicates more information should be gathered in the City of York Sewer Interceptor from Manholes #1 to #25 via televising and cleaning. On April 8, 2014, the board authorized seeking contracted services for televising and cleaning the interceptor line for a not-to-exceed cost of \$25,000. Mr. James reported the receipt of an April 24, 2014 Notice of Violation letter from Austin Pardoe, Water Quality Specialist with the Pennsylvania Department of Environmental Protection (DEP) regarding the bypass pumping activities for the March 30-31, 2014 rain event and requesting a corrective action plan be forwarded to DEP within 30 days. Richard Resh of C.S. Davidson, Inc. distributed a draft response to Mr. Pardoe for board review and guidance. Mr. James reported DEP provided an extension of 30 additional days for a corrective action plan response (to June 24, 2014). Mr. James reported that C.S.

Davidson, Inc. prepared and distributed to the board members a draft response document to DEP. Engineer Treglia reviewed the corrective action response document with the board. Mr. Brandstedter made a motion, seconded by Mr. Brosend, to submit corrective action response to the Pennsylvania Department of Environmental Protection by June 24, 2014 as presented to and reviewed by the board. Motion carried. Ayes-3 Nays-0.

NEW BUSINESS

Stormwater Agreement

As summarized in item #8 of the manager's report Mr. Brandstedter made a motion, seconded by Mr. Brosend, to authorize the chairperson or vice-chairperson to execute stormwater and maintenance agreement for 8'X2'X3' seepage pit (house addition) for the residence at 659 Crosslyn Drive. Motion carried. Ayes-3 Nays-0.

Fire Police Authorization

As summarized in item #9 of the manager's report Mr. Brosend made a motion, seconded by Mr. Brandstedter, to authorize the Alert Fire Company Fire Police to provide non-emergency traffic control assistance on the following date/time:

- a) October 5, 2014 beginning at 10:00 am until 4:00 pm at Cousler Park, 1060 Church Road, for the Fire Muster event sponsored by the York County Fire Museum.

Motion carried. Ayes-3 Nays-0.

Northeastern York Senior Center

As summarized in item #10 of the manager's report, Jane Deamer, Vice-President of the Northeastern York County Senior Center Board of Directors, was present to make a presentation about the services that the senior center provides to Manchester Township senior citizens and to request the board's continued financial support of the senior center as demand for its services grows.

RECOGNITION OF PUBLIC PRESENT -

In accordance with Act 93 of 1998 (Sunshine Law), Mr. Hauck recognized any members of the audience who wished to address the board. Boy Scout Aaron Lescher from Troop #54 was present as a requirement for the Citizen Merit Badge.

James Sliver, 10 Central Avenue, stated he will be contacting the state ethic board regarding perceived ethic issues on the board.

MANAGER'S REPORT -

Item #13 - Mr. Brandstedter made a motion, seconded by Mr. Brosend, to approve Lauren Hannaford as a part-time recreation and parks intern at a not to exceed cost of \$500 for the summer of 2014. Motion carried. Ayes-3 Nays-0.

Item #28 - Mr. Brandstedter made a motion, seconded by Mr. Brosend, to approve a time extension for recording of the final land development plan for Lutheran Social Services-Village of Sprengle Drive (Review #2014-01) until August 12, 2014. Motion carried. Ayes-3 Nays-0.

OTHER BUSINESS/REPORTS

Mr. James reported that Engineer Treglia had submitted the June 10, 2014 Engineer's Report.

Mr. James reported that Fire Chief McCoy had submitted the May 2014 monthly report.

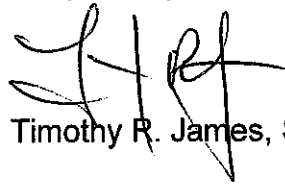
APPROVAL OF VOUCHERS

Mr. Brandstedter made a motion, seconded by Mr. Brosend, to approve the payment of the vouchers as listed on the Treasurer's Checks Vouchers List: May 14 – 20; May 21 – June 3; and June 4 – 10, 2014. Motion carried. Ayes-3 Nays-0.

ADJOURNMENT

Being no further business, Mr. Hauck made a motion to adjourn the meeting at 8:31 pm.

Respectfully submitted,



Timothy R. James, Secretary

TRJ/jas

