

# **MANCHESTER TOWNSHIP BOARD OF SUPERVISORS**

**February 12, 2019**

## **MEETING**

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting in the public meeting room of the Manchester Township Municipal Services Complex, 3200 Farmtrail Road, York, Pennsylvania, 17406 on Tuesday, February 12, 2019, which was called to order at 7:00 p.m. by Vice-Chairperson Brandstedter.

## **PARTIES PRESENT**

Rodney K. Brandstedter, Vice-Chair  
David Brosend, Supervisor  
Beth Brennan, Supervisor  
John W. Inch, Jr., Supervisor

Timothy R. James, Manager/Secretary  
Debra K. McCune, Assistant Secretary  
Lawrence V. Young, Solicitor  
B.J. Treglia, P.E., C.S. Davidson, Inc.

## **PUBLIC COMMENT**

Vice-Chairperson Brandstedter called the regularly scheduled supervisors meeting to order and invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. He advised that the board would recognize the public at the conclusion of agenda items for any questions or concerns about non-agenda items.

## **APPROVAL OF MINUTES**

Ms. Brennan made a motion, seconded by Mr. Brosend, to approve the meeting minutes of the January 7, 2019 Reorganization and Regular meetings as submitted.

Motion carried. Ayes-4 Nays-0.

## **UNFINISHED BUSINESS**

### **DEP Consent Order and Agreement/Interceptor Project**

As summarized in item #2 of the manager's report, Mr. James reported that the executed Consent Order and Agreement, approved by the board on January 2, 2018, and \$1,000 fine relative to the April 2014 bypass pumping activities, was received by Pennsylvania Department of Environmental Protection (DEP) on January 22, 2018. Engineer Treglia reported that the municipal authority has authorized the project to be advertised for bid on March 10, 2018, with bid opening occurring on April 6, 2018. Mr. Treglia reported that an update to the Corrective Action Plan to include the contract schedule has been completed and approved by the board in March 2018. The board provided guidance to the staff to continue to utilize existing sewer funds to pay the interceptor costs and provide financial updates to the board as the project continues. Mr. Treglia updated the board on the interceptor project.



**York City Sewer – Intermunicipal Agreement**

As summarized in item #3 of the manager's report, Mr. James reported that there has been no further action regarding the York City Sewer – Intermunicipal Agreement since the last board of supervisors meeting.

**NEW BUSINESS****LERTA Presentation – CORE 5 Industrial Partners**

As summarized in item #4 of the manager's report, John Luciani of First Capital Engineering was present to present a Local Economic Revitalization Tax Assistance (LERTA) request for CORE 5 Industrial Partners project at Emig Road and Woodland View Drive. Mr. Luciani reported that process for LERTA requests and action would be for a municipality to designate a property for LERTA in order for developer to request LERTA programming from other taxing authorities. Mr. Luciani explained LERTA would typically provide a property owner a sliding tax break for a 10 year period. After a lengthy discussion, Ms. Brennan made a motion, seconded by Mr. Brosend, to set a public hearing for the LERTA request for CORE 5 Industrial Partners property located at Emig Road and Woodland View Drive for March 12, 2019 at 6:45 p.m.

Motion carried. Ayes-4 Nays-0.

**2019 Street Construction Schedule**

As summarized in item #5 of the manager's report, Mr. James reviewed the proposed 2019 street construction and resurfacing projects.

Mr. James explained the number of actual projects which will be completed during the construction season will be affected by: a) prevailing wage rate applicability; b) any price increases in bituminous materials and stone which may occur at the annual contract bid opening; c) delays in resolving right-of-way or utility pole relocation issues; d) the amount spent for winter maintenance materials and equipment rental; and, e) the amount of Highway Aid funds which are actually received from PennDOT.

Ms. Brennan made a motion, seconded by Mr. Inch, to approve the following list of streets identified in item #6 of the manager's report as the 2019 Highway Aid construction projects, and to authorize the staff to notify PennDOT about which projects will be funded by the 2019 Highway Aid (Liquid Fuels) Fund:

|    |                 |                                 |              |           |
|----|-----------------|---------------------------------|--------------|-----------|
| a) | Blackbridge Rd. | Hildebrand Dr. - Flour Mill Rd. | Construction | \$350,812 |
| b) | Locust Ln.      | I-83 – Meadowbrook Blvd.        | Construction | \$ 25,682 |
| c) | Stillmeadow Ln. | Tara Ln. – Susquehanna Tr.      | Construction | \$ 47,908 |
| d) | Toronita St.    | Bridge to Hildebrand Dr.        | Construction | \$ 74,803 |

Motion carried. Ayes-4 Nays-0.



**Resolution #2019-06 – Public Works Department Equipment Rental Rates**

As summarized in item #6 of the manager's report, Mr. Brosend made a motion, seconded by Ms. Brennan, to adopt a resolution that establishes the 2019 equipment rental and labor rates for use of township-owned equipment or personnel by other municipalities or parties with the rates and descriptions being consistent with the current Federal Emergency Management Agency (FEMA) approved hourly rates for public works equipment.

Motion carried. Ayes-4 Nays-0.

**Resolution #2019-07 – York County Hazard Mitigation Plan**

As summarized in item #7 of the manager's report, Mr. Brosend made a motion, seconded by Mr. Inch, to adopt Resolution #2019-07, to participate in the York County Hazard Mitigation Plan Update.

Motion carried. Ayes-4 Nays-0.

**Sewer Capacity Transfers**

As summarized in items #8 and #36 of the manager's report, Mr. Inch made a motion, seconded by Ms. Brennan, to authorize the board chairperson or vice-chairperson to execute the following transfers of reserved sewer capacity:

- a) Acquisition of 5.7 EDUs (2,000 GPD) of Dover Township Sewer Treatment capacity from Manchester Township to OSS West York Realty, LLC, for medical office complex development at 1695 Roosevelt Avenue.
- b) Transfer of 1 EDU (350 GPD) of Dover Township Sewer Treatment capacity from Donald and Norma Nash to Fredrick and Mary Pfister for property at 1547 Winsford Lane.
- c) Transfer of 500 GPD of Springettsbury Township Sewer Treatment capacity from Ralph and Pauline Bucklen to Irish LLC/Brown Bearings, for property at 3420 Board Road.
- d) Upon receipt of letter from Glenn C. Rexroth, transfer of 58 EDUs (20,300 GPD) of Springettsbury Township Sewer Treatment capacity from Glenn C. Rexroth to Core 5 Industrial Partners, LLC.

Motion carried. Ayes-4 Nays-0.

**Transfer of Expended Equipment**

As summarized in item #9 of the manager's report, Ms. Brennan made a motion, seconded by Mr. Inch, to approve the transfer of expended 1969 John Deere Mowing Tractor back to the Cousler/Shorb Family for \$1.00

Motion carried. Ayes-4 Nays-0.



**Tax Collector Fee Duplicate Bills**

As summarized in item #10 of the manager's report, Mr. Inch made a motion, seconded by Ms. Brennan, to adopt a resolution to avoid numerous refunds for negligible amounts, establish any fees received by the tax collector of \$5.00 or less in excess fees for service, be surrendered to township.

Motion carried. Ayes-4 Nays-0.

**Resolution #2019-08 – Traffic Signal Improvement PennDOT TE-160**

As summarized in item #11 of the manager's report, Ms. Brennan made a motion, seconded by Mr. Brosend, to adopt Resolution #2019-08, to authorize the township staff to execute the PennDOT TE-160 forms relative to the traffic signal timing and installation project at Susquehanna Trail and Lightner Road intersection.

Motion carried. Ayes-4 Nays-0.

**RECOGNITION OF PUBLIC PRESENT**

In accordance with Act 93 of 1998 (Sunshine Law), Mr. Brandstedter recognized any members of the audience who wished to address the board.

**MANAGER'S REPORT**

Item #12 - Mr. Inch removed himself during discussion. After a lengthy discussion, Ms. Brennan made a motion, seconded by Mr. Brosend, to request the Manchester Township Planning Commission revisit the rezoning petition request for five (5) parcels along the west side of the 2700 Block of Susquehanna Trail north of Locust Lane seeking a change from Residential Low Density (RL) to Residential High Density (RH) and provide an approval or denial recommendation to the board of supervisors.

Motion carried. Ayes-3 Nays-0.

Item #14 – The board discussed the matter of “Jake Brake” usage in the 1800 Block of North George Street. By consensus the board directed Mr. James to send a letter to PennDOT requesting an engine brake retarders (Jake Brake) prohibition in the 1800 Block of North George Street.

Item #23 - Mr. James reminded the board that Statement of Financial Interest forms must be completed by May 1, 2019.

Item #27 - Mr. Brandstedter and Mr. James updated the board on their attendance at the proposed York County Stormwater Authority regional roundtable discussion on February 6, 2019 at West Manchester Township.



**EXECUTIVE SESSION**

No executive session was held.

**OTHER BUSINESS/REPORTS**

Mr. James reported the receipt and distribution of fire, police, engineer's monthly report and Zoning and Planning Officer's Annual Reports.

Mr. Inch made a motion, seconded by Mr. Brosend, to pass a resolution to adjust the non-uniformed cash balance pension township contribution from \$400 annually, to a match contribution of 3.5% up to a maximum of 5%, effective immediately for non-uniformed employees hired after January 1, 2011.

Motion carried. Ayes-4 Nays-0.

Solicitor Young provided background on a proposed submission to PennDOT of the traffic signal improvement agreement with CORE 5 Industrial Partners, in association with industrial development at the corner of Emig Road and Woodland View Drive previously approved by the board of supervisors. Mr. Brosend made a motion, seconded by Mr. Inch, to direct Mr. James to send a required letter of financial commitment on behalf of the township to PennDOT.

Motion carried. Ayes-4 Nays-0.

**APPROVAL OF VOUCHERS**

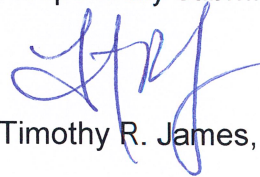
Ms. Brennan made a motion, seconded by Mr. Inch, to approve the payments of the vouchers as listed on the Treasurer's Checks Vouchers Lists: January 8-22; January 23-31; and February 1-12, 2019.

Motion carried. Ayes-4 Nays-0.

**ADJOURNMENT**

Being no further business, Mr. Inch made a motion to adjourn the meeting at 8:51 p.m.

Respectfully submitted,



Timothy R. James, Secretary

TRJ/jas



