

MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

July 9, 2019

MEETING

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting in the public meeting room of the Manchester Township Municipal Services Complex, 3200 Farmtrail Road, York, Pennsylvania, 17406 on Tuesday, July 9, 2019, which was called to order at 7:00 p.m. by Chairperson Wingert.

PARTIES PRESENT

Lisa D. Wingert, Chairperson
Rodney Brandstedter, Vice-Chair
David Brosend, Supervisor
Beth Brennan, Supervisor

Timothy R. James, Manager/Secretary
Debra K. McCune, Assistant Secretary
Lawrence V. Young, Solicitor
B.J. Treglia, P.E., C.S. Davidson, Inc.
Daniel Hoff, YAUFR Fire Chief

PUBLIC COMMENT

Chairperson Wingert called the regularly scheduled supervisors meeting to order and invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. She advised that the board would recognize the public at the conclusion of agenda items for any questions or concerns about non-agenda items.

APPROVAL OF MINUTES

Mr. Brandstedter made a motion, seconded by Ms. Brennan, to approve the meeting minutes of June 11, 2019 as submitted.

Motion carried. Ayes-4 Nays-0.

UNFINISHED BUSINESS

DEP Consent Order and Agreement/Interceptor Project

As summarized in item #2 of the manager's report, Mr. James reported that the executed Consent Order and Agreement, approved by the board on January 2, 2018, and \$1,000 fine relative to the April 2014 bypass pumping activities, was received by Pennsylvania Department of Environmental Protection (DEP) on January 22, 2018. Engineer Treglia reported that the municipal authority has authorized the project to be advertised for bid on March 10, 2018, with bid opening occurring on April 6, 2018. Mr. Treglia reported that an update to the Corrective Action Plan to include the contract schedule has been completed and approved by the board in March 2018. The board provided guidance to the staff to continue to utilize existing sewer funds to pay the interceptor costs and provide financial updates to the board as the project continues. Mr. Treglia updated the board on the interceptor project and reported that the project is substantially complete.

York City Sewer – Intermunicipal Agreement

As summarized in item #3 of the manager's report, Solicitor Young and Mr. James reported that there has been no further action regarding the York City Sewer – Intermunicipal Agreement since the last Board of Supervisors meeting.

NEW BUSINESS**Woodland View Associates – Eagles View Phase 3 - Final Subdivision – Review #2019-07**

Jason Brenneman of James R. Holley & Associates was present to present a final 25 – lot subdivision located along the 600 block of Rishel Drive. Mr. Brenneman reported that the proposed plan was the third phase of the development. Mr. Brenneman stated that this proposed plan includes the connection of Rishel Drive to Sinking Springs Lane.

Mr. Brandstedter made a motion, seconded by Ms. Brennan, to approve the following waiver:

- W1) Section 22-401.C.1 of the Manchester Township Code of Ordinances requiring the scale for main drawings must be an even multiple of 10, i.e., 1" = 100'. The existing plan scale is 1" = 150'.

Motion carried. Ayes-4 Nays-0.

Mr. Brandstedter made a motion, seconded by Ms. Brennan, to approve the proposed final subdivision plan, Eagles View Phase 3, Review #2019-07 subject to completion of open items.

Motion carried. Ayes-4 Nays-0.

Westfalia Headquarters Building Expansion – Final Land Development – Review #2019-08

Edward Van Arsedale of Warehaus, was present to present a final land development plan for a two-phase building expansion of 28,960 square foot building for manufacturing located at 3665 Sandhurst Drive in an Industrial (I) zoning district. Mr. Van Arsedale reported that the proposed first phase will consist of a second story addition to the 11,235 square foot office and the second phase will consist of three expansions to the main building totaling 18,760 square feet.

Mr. Brandstedter made a motion, seconded by Ms. Brennan, to approve the following waiver:

- W1) From Section 22-303 of the Manchester Township Code of Ordinances requiring a preliminary plan.

Motion carried. Ayes-4 Nays-0.

Mr. Brandstedter made a motion, seconded by Ms. Brennan, to approve the proposed final land development plan, Review #2019-05, subject to completion of open items.

Motion carried. Ayes-4 Nays-0.

Annual MS4 Presentation

Engineer Treglia reported that as a follow-up to the action taken at the February 11, 2003 board action to authorize the filing of a Notice of Intent (NOI) with the Pennsylvania Department of Environmental Protection (DEP) as the first step in coming

into compliance with the federal NPDES Phase II storm water conveyance system regulations, the “Municipal Separate Storm Water and Sewer System” (MS4) program regulations require that an annual report be submitted to DEP by the end of July of each year. He advised that the regulations also require that prior to the submission of the annual report, a discussion about the report be listed as an agenda item for a public meeting of the municipality. He reported that his firm, with assistance from Zoning/Planning Officer Olewiler and Public Works Superintendent Goodyear, had been working to prepare the 2018 annual report. Mr. Treglia distributed a summary sheet with his engineer’s report that included the items that had been accomplished during the 2018-2019 reporting period. Mr. Treglia also reported on the DEP’s MS4 program update and the major cost and personnel efforts associated with the updated program, which were implemented in the fall of 2018. Mr. Treglia reviewed the six (6) point action plan contained in the NOI, included the following:

- a) Public Education & Outreach – Distributed flyers, newsletter articles, public service announcements. Each quarterly newsletter since April 2003 has contained some information about the MS4 program, with a DEP-supplied information sheet having been included into the township newsletter. Additionally, on September 8, 2008, the board of supervisors approved an updated Memorandum of Understanding with the Watershed Alliance of York (WAY) to assist with public education. Reported participation in public education sessions with Dover and West Manchester Townships.
- b) Public Participation/Involvement – Engaged volunteer groups such as WAY to assist in monitoring the storm sewer system. Reviewed the status of Act 167 watershed studies for the branches of the Codorus Creek and Little Conewago Creek that affect Manchester Township.
- c) Illicit Discharge Detection & Elimination – Developed a comprehensive map of the storm sewer system and establish a systematic inspection schedule. C.S. Davidson, Inc., with assistance from public works employees, identified the storm water “outfall” locations.
- d) Construction Site Runoff Control – Require that an erosion control plan be submitted and reviewed by an appropriate agency for disturbances of areas over 5,000 square feet. This requirement has been met by the board’s November 9, 2010 approval of the updated Memo of Understanding (MOU) with the York County Conservation District.
- e) Post Construction Runoff Control – Establish Best Management Practices (BMP) for the ongoing maintenance of storm water management facilities including the adoption of a revised storm water management ordinance. Completed a catalog of existing storm water management basins. Established a “Municipal Storm Water Maintenance Fund” to cover costs of biennial inspections of storm water management facilities by the township engineer.
- f) Pollution Prevention/Good Housekeeping – Developed a plan for municipal properties and techniques to assure that the township, itself, is not introducing pollutants into the storm sewer systems.

Block Party – Road Closure Request

As summarized in item #6 of the manager’s report, Mr. Brosend made a motion, seconded by Ms. Brennan, to authorize the temporary closing of a section of the 3100

block of Sorrel Street on Saturday, July 27, 2019 (no rain date) from 11 a.m. to 11 p.m. to hold a neighborhood block party.

Motion carried. Ayes-4 Nays-0.

RECOGNITION OF PUBLIC PRESENT

In accordance with Act 93 of 1998 (Sunshine Law), Ms. Wingert recognized any members of the audience who wished to address the board.

MANAGER'S REPORT

Item #7 - Mr. Brandstedter made a motion, seconded by Ms. Brennan, to authorize the staff to send a letter to PennDOT requesting a speed study be completed for Roosevelt Avenue (from Church to Greenbriar Roads).

Motion carried. Ayes-4 Nays-0.

EXECUTIVE SESSION

There was no executive session held.

OTHER BUSINESS/REPORTS

Mr. James reported the receipt and distribution of fire, police and engineer's monthly reports.

APPROVAL OF VOUCHERS

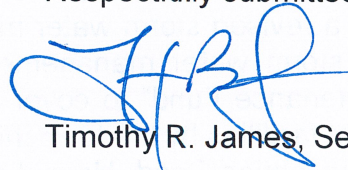
Mr. Brandstedter made a motion, seconded by Mr. Brosend, to approve the payments of the vouchers as listed on the Treasurer's Checks Vouchers Lists: June 10 – 25; June 26 – July 9, 2019.

Motion carried. Ayes-4 Nays-0.

ADJOURNMENT

Being no further business, Ms. Wingert made a motion to adjourn the meeting at 7:46 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'T. R. James', is written over the printed name.

Timothy R. James, Secretary

TRJ/jas