

# **MANCHESTER TOWNSHIP BOARD OF SUPERVISORS**

**September 10, 2019**

## **MEETING**

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting in the public meeting room of the Manchester Township Municipal Services Complex, 3200 Farmtrail Road, York, Pennsylvania, 17406 on Tuesday, September 10, 2019, which was called to order at 7:00 p.m. by Vice-Chairperson Brandstedter.

## **PARTIES PRESENT**

Rodney Brandstedter, Vice-Chair  
David Brosend, Supervisor  
Beth Brennan, Supervisor

Timothy R. James, Manager/Secretary  
Lawrence V. Young, Solicitor  
B.J. Treglia, P.E., C.S. Davidson, Inc.  
Daniel Hoff, YAUFR Fire Chief  
Stewart S. Olewiler, III, Zoning/Planning

## **PUBLIC COMMENT**

Vice-Chairperson Brandstedter called the regularly scheduled supervisors meeting to order and invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. He advised that the board would recognize the public at the conclusion of agenda items for any questions or concerns about non-agenda items.

## **APPROVAL OF MINUTES**

Mr. Brosend made a motion, seconded by Ms. Brennan, to approve the meeting minutes of August 13, 2019 as submitted.

Motion carried. Ayes-3 Nays-0.

## **UNFINISHED BUSINESS**

### **DEP Consent Order and Agreement/Interceptor Project**

As summarized in item #2 of the manager's report, Mr. James reported that the executed Consent Order and Agreement, approved by the board on January 2, 2018, and \$1,000 fine relative to the April 2014 bypass pumping activities, was received by Pennsylvania Department of Environmental Protection (DEP) on January 22, 2018. Engineer Treglia reported that the municipal authority has authorized the project to be advertised for bid on March 10, 2018, with bid opening occurring on April 6, 2018. Mr. Treglia reported that an update to the Corrective Action Plan to include the contract schedule has been completed and approved by the board in March 2018. The board provided guidance to the staff to continue to utilize existing sewer funds to pay the interceptor costs and provide financial updates to the board as the project continues. Mr. Treglia updated the board on the interceptor project and reported that the project is substantially complete.



**York City Sewer – Intermunicipal Agreement**

As summarized in item #3 of the manager's report, Solicitor Young and Mr. James reported that there has been no further action regarding the York City Sewer – Intermunicipal Agreement since the last Board of Supervisors meeting.

**Potbellied Pigs**

As summarized in item #4 of the manager's report, as a follow-up to the August 13, 2019 board meeting relative to concerns brought forth by Jessica Maul, 586 Norman Road, regarding the existing zoning ordinances (27-105; 27-1117.3; 27-1118.4) that prohibit the keeping of potbellied pigs in Residential Medium (RM) Density zones in Manchester Township. Ms. Maul had requested the supervisors consider an update to the current zoning ordinance to consider allowing potbellied pigs in residential areas. After discussions the board by consensus, requested the Solicitor develop draft ordinance options for a change in pet definition and emotional support animal guidelines.

**Crist Fields**

As summarized in item #5 of the manager's report, Solicitor Young provided an update to August 13, 2019 board action to accept the deed for Crist Park, a 23-acre parcel located on Emig Road, with the agreement that Pleasureville Youth Club continue to utilize and maintain the property until a time the organization no longer exists. Solicitor Young reported he has been informed by the property owner Jay Crist's attorney that Mr. Crist has decided against entering into an agreement to transfer the deed to Manchester Township as previously indicated.

**NEW BUSINESS****LERTA Proposal – Core 5 Industrial Partners – Laughman Farm**

As summarized in item #7 of the manager's report, Timothy Horstmann of McNees, Wallace and Nurick, LLC, was present to request board consideration for a Local Economic Revitalization Tax Assistance (LERTA) Act hearing on behalf of his client, Core 5 Industrial Partners for the former Laughman Farm parcel located at 3545 Board Road. After discussions, Ms. Brennan made a motion, seconded by Mr. Brosend, to authorize the advertisement of a public meeting on October 8, 2019 at 6:45 a.m. for a LERTA designation consideration for property at 3545 Board Road.

Motion carried. Ayes-3 Nays-0.

**2020 Budget**

As reported in item #8 of the manager's report, Mr. James reported that he had begun work on the 2020 budgets. Mr. James advised that he expected to have a draft budget prepared for discussion at the October 8, 2019 meeting; a proposed budget to be introduced at the November 12, 2019 meeting; and, final adoption being scheduled for the December 10, 2019 meeting. He requested that the board members provide any 2020 budget parameters (e.g., levels of service; specific projects, etc.) that they may wish as soon as possible, as the date for the submission of departmental and affiliated agencies budget requests was September 13, 2019.



**York County 2<sup>nd</sup> Class Township Convention Authorization**

As summarized in item #9 of the manager's report, Mr. Brosend made a motion, seconded by Ms. Brennan, to authorize the following attendance at the November 14, 2019 York County 2<sup>nd</sup> Class Township Convention at Heritage Hills:

- a) Five (5) supervisors; three (3) elected auditors; tax collector; manager/secretary and assistant secretary.
- b) \$50 per day according to Act 106 of 2006 for each delegate except for those who are board of supervisors or municipal employees.
- c) Mileage to and from the convention. Prepaid registration fee by Manchester Township.

Motion carried. Ayes-3 Nays-0.

**PA House Bill 103 – Family Heritage Open Space Protection Act**

As summarized in item #10 of the manager's report, Ms. Brennan made a motion, seconded by Mr. Brosend, to adopt Resolution #2019-15 opposing the proposed amendment to the Municipalities Planning Code under House Bill 103.

Motion carried. Ayes-3 Nays-0.

**RECOGNITION OF PUBLIC PRESENT**

In accordance with Act 93 of 1998 (Sunshine Law), Mr. Brandstedter recognized any members of the audience who wished to address the board.

Clyde Snyder, 602 Leaf Street, and Rebecca Everard, 605 Harvest Drive, were in attendance to express concerns with speeding in the Brandywine Crossings Development. After a lengthy discussion, the board directed staff to review options for future board meeting discussions.

**MANAGER'S REPORT**

Item #23 - Ms. Brennan made a motion, seconded by Mr. Brosend, to authorize the Chairperson or Vice-Chairperson execute a traffic agreement with Core 5 Industrial Partners – Laughman Farm (3545 Board Road), with the inclusion of a \$54,000 one-time lump sum contribution toward the future traffic signal at the intersection of Sandhurst Drive and Church Road.

Motion carried. Ayes–3 Nays–0.

Item #25 - Mr. Brosend made a motion, seconded by Ms. Brennan, to adopt Resolution #2019-16 approving the submission of TE-160 Forms to PennDOT for traffic signal timing improvements for North George Street and Emig Road; North George Street and Starview/Church Roads; Susquehanna Trail and Stillmeadow Lane; Susquehanna Trail and Lightner Road/Gwen Drive; and Susquehanna Trail and Heidelberg Avenue in association with the YAMPO traffic signal evaluation.

Motion carried. Ayes-3 Nays-0.



**EXECUTIVE SESSION**

There was no executive session held at this time.

**OTHER BUSINESS/REPORTS**

Mr. James reported the receipt and distribution of fire, police and engineer's monthly reports.

Mr. James requested board consideration to hire a part-time (20-25 hours a week) Code Enforcement Officer in efforts to improve a proactive enforcement process in the township. Mr. James stated the 2019 budget has funds to cover the expense. Ms. Brennan made a motion, seconded by Mr. Brosend, to authorize the township manager to hire a part-time (20-25 hours a week) Code Enforcement Officer.

Motion approved. Ayes-3 Nays-0.

Ms. Brennan made a motion, seconded by Mr. Brosend, to authorize the Chairperson or Vice-Chairperson to execute the Codorus Creek Interceptor Cleaning Project with the York City Sewer Authority and pay the township's proportionate share of the project.

Motion carried. Ayes-3 Nays-0.

**APPROVAL OF VOUCHERS**

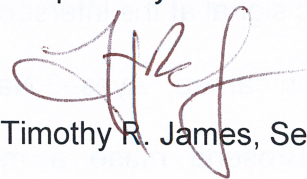
Ms. Brennan made a motion, seconded by Mr. Brosend, to approve the payments of the vouchers as listed on the Treasurer's Checks Vouchers Lists: August 14-27; and August 28-September 10, 2019.

Motion carried. Ayes-3 Nays-0.

**ADJOURNMENT**

Being no further business, Ms. Brennan made a motion to adjourn the meeting at 8:49 p.m.

Respectfully submitted,



Timothy R. James, Secretary

TRJ/jas