

# MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

June 9, 2020

## **MEETING**

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised virtual meeting due to Governor Wolf's Emergency Declaration relative to the COVID-19 Pandemic, on Tuesday, June 9, 2020, which was called to order at 7:00 p.m. by Chairperson Wingert.

## **PARTIES PRESENT**

Lisa D. Wingert, Chairperson  
Rodney Brandstedter, Vice-Chair  
Beth Brennan, Supervisor  
John W. Inch, Jr., Supervisor  
Debra K. McCune, Supervisor

Timothy R. James, Manager/Secretary  
Danelle L. Goodwin, Asst. Secretary  
Lawrence V. Young, Solicitor  
Nate Lankford, Recreation Director  
BJ Treglia, C.S. Davidson, Inc.

## **PUBLIC COMMENT**

Chairperson Wingert invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. She advised that the board would recognize the public at the conclusion of the agenda items for any questions or concerns about non-agenda items.

## **APPROVAL OF MINUTES**

Mr. Brandstedter made a motion, seconded by Ms. McCune, to approve the meeting minutes of the May 12, 2020 meeting as submitted.

Motion carried. Ayes-5 Nays-0.

## **UNFINISHED BUSINESS**

### **York City Sewer – Intermunicipal Agreement**

As summarized in item #2 of the manager's report, Solicitor Young and Mr. James reported that there has been no further action regarding the York City Sewer – Intermunicipal Agreement since the last Board of Supervisors meeting.

### **Crist Fields**

As summarized in item #3 of the manager's report, Solicitor Young and Mr. James provided updates to Crist Fields as it related to potential property deed transfer. On February 11, 2020 the board authorized the Solicitor to develop a draft agreement for future consideration of deed transfer to township. Solicitor Young reported a proposed park usage agreement with Panthers Select Softball and deed transfer with Pleasureville Boys Club has been developed. The board requested a review of the park usage agreement and consideration for July 14, 2020 meeting.

### **York City Sewer – Debt Service Payment Reconciliation**

As summarized in item #4 of the manager's report, Mr. James reported that on February 25, 2020 York City Sewer Authority user's group meeting discussions were held relative

to the York City Sewer Authority debt reconciliation matter discovered in 2017. Mr. James reported that the overpaid municipalities are requesting a reconciliation plan for payback from the underpaid municipalities. Mr. James reported that at the May 26, 2020 York City Sewer users group ongoing discussions were held regarding the debt service payment reconciliation.

### **COVID-19 – Status Updates**

As summarized in item #5 of the manager's report, Mr. James stated that due to Governor Wolf's declaration of a statewide emergency relative to the COVID-19 outbreak, it has been encouraged by county officials to have municipalities take similar declarations. Mr. James provided a brief report on the impact of COVID-19 on township programs and facilities.

### **Canal Road Betterment Project Developers Agreement**

As summarized in item #7 of the manager's report, Solicitor Young reported review of a "red-lined" Canal Road betterment project agreement, but he was not in receipt of a final copy for the board's consideration. The board took action on May 12, 2020 to table action until a future date.

### **NEW BUSINESS**

#### **George Street Investors LLC (Taco Bell) – Preliminary Land Development Plan – Review #2019-01**

Christian Jacobson, of the Pettit Group LLC, and Joe Depasquale of George Street Investors LLC, were present to present a preliminary land development plan for a 2,753 square foot restaurant with drive-thru and 2,992 retail building on a 1.2 acre parcel located on the east side of the 1500 block of North George Street in a Commercial (C) zoning district. Mr. Jacobson reported on the stormwater maintenance and traffic movements on Court Alley.

Mr. Brandstedter made a motion, seconded by Mr. Inch, to approve the following waivers:

- W1) From SALDO 22-405.35.A – from providing existing traffic control device sizes.
- W2) From SALDO 22-405.4.4.1 – from providing street profiles on the plan.
- W3) From SALDO 22-705.2.E – from providing 100'X100'X100' clear sight triangles at access drive intersections (Variance was granted by Zoning Hearing Board).
- W4) From SWM Ordinance 26-131.11 to permit stormwater management facility within the front yard setback area. (4' from N. Court Ave. and 7.2' from 11<sup>th</sup> Ave.)

Motion carried. Ayes-5 Nays-0.

Mr. Brandstedter made a motion, seconded by Mr. Inch, to approve the preliminary land development plan for George Street Investors LLC – Taco Bell (Review #2019-01) condition to the completion of open items.

Motion carried. Ayes-5 Nays-0.

**York City Sewer Authority Work Group – Memorandum of Understanding**

As summarized in item #8 of the manager's report, Mr. James reported ongoing meetings have occurred associated with the York City Sewer Authority work group relative to analysis for future planning with York City Sewer Authority and York City Sewer Treatment Plant. Mr. James reported a proposed memorandum of understanding for cost share with other user group entities, for said analysis has been developed for consideration. Mr. James stated Manchester Township's share of the costs for the analysis is \$6,294, of which can be paid out of the transportation fund balance so not to impact the 2020 budget. Mr. Brandstedter made a motion, seconded by Ms. McCune, to authorize the chairperson or vice-chairperson to execute the memorandum of understanding to the cost share for the analysis of the York City Sewer Authority and York City Treatment Plant and without the participation of York Water Company in the analysis.

Motion carried. Ayes-5 Nays-0.

**Innovation Drive/Roosevelt Avenue Traffic Signal Maintenance Agreement**

As summarized in item #9 of the manager's report, Solicitor Young provided a report on the proposed traffic signal maintenance agreement with West Manchester Township for the intersection of Innovation Drive and Roosevelt Avenue. Solicitor Young stated like agreements are already in place with West Manchester Township for intersections at Greenbriar Road and Roosevelt Avenue; as well as Church Road and Roosevelt Avenue. Ms. Brennan made a motion, seconded by Mr. Inch, to authorize the Chairperson or Vice-Chairperson to execute an intergovernmental agreement between West Manchester and Manchester Township, to split traffic signal maintenance costs for intersection at Innovation Drive and Roosevelt Avenue.

Motion carried. Ayes-5 Nays-0.

**RECOGNITION OF PUBLIC PRESENT**

In accordance with Act 93 of 1998 (Sunshine Law), Ms. Wingert recognized any members of the audience who wished to address the board.

**MANAGER'S REPORT**

Item #10 - Recreation Director Lankford provided a report on a recommendation by the Manchester Township Recreation Commission to hold a modified Summer Playground Program for 2020 due to the COVID-19 concerns. Mr. Lankford provided details that establish safety protocols developed by the CDC and PA Department of Health that would be followed for the proposed program. After a discussion, Ms. Brennan made a motion, seconded by Mr. Inch, to allow a modified Summer Playground Program be held beginning July 6, 2020 with CDC and PA Department of Health protocols being utilized.

Motion carried. Ayes-4 Nays-1 (McCune opposed).

Item #12 - Mr. James reported the notification from PennDOT that the funding that Manchester Township was approved relative to the 2018 Green Light-Go

Grant program has been temporarily terminated until further notice due to the fiscal impact from COVID-19.

- Item #20 - Ms. Brennan made a motion, seconded by Mr. Inch, to authorize restricted traffic on streets within the Spring Meadows Development on Saturday, July 11, 2020 from 8:45 a.m. – 10:00 a.m. to hold a charity bike race.

Motion carried. Ayes-5 Nays-0.

- Item #21 - Mr. Brandstedter made a motion, seconded by Ms. McCune, to approve the temporary closing of a section of Taft Avenue on Sunday, June 21, 2020 (rain date of July 28, 2020) from 10 a.m. to 10 p.m. to hold a neighborhood block party.

Motion carried. Ayes-5 Nays-0.

### **OTHER BUSINESS/REPORTS**

Mr. James reported the distribution of fire, police and engineer's monthly reports.

### **EXECUTIVE SESSION**

There was no executive session held at this time.

### **APPROVAL OF VOUCHERS**

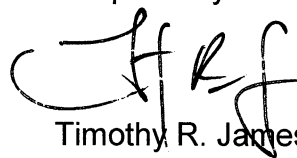
Mr. Brandstedter made a motion, seconded by Ms. Brennan, to approve the payments of the vouchers as listed on the Treasurer's Checks Vouchers Lists: May 13 – 26; May 27 – June - 9, 2020.

Motion carried. Ayes-5 Nays-0.

### **ADJOURNMENT**

Being no further business, Mr. Brandstedter made a motion to adjourn the meeting at 8:07 p.m.

Respectfully submitted,



Timothy R. James, Secretary

TRJ/jas