

## **MANCHESTER TOWNSHIP OPEN RECORDS**

On December 9, 2008, the Board of Supervisors adopted Resolution #2008-22, to comply with Act 3 of 2008, the Right to Know Law.

As per the ordinance the following appointments were made:

Open Records Officer – Debra K. McCune  
Alternate Open Records Officer – Stewart S. Olewiler, III

Requests for information should be dropped off in person or mailed to: **MANCHESTER TOWNSHIP**  
**3200 Farmtrail Road**  
**York, PA 17406-5699**

There is also a night drop box located on the front of the building, marked “Township”

Email requests should be sent to: [OpenRecords@mantwp.com](mailto:OpenRecords@mantwp.com)

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**Appeals** – If a written request is denied or deemed denied, the requester may file an appeal in writing to:

Terry Mutchler, Executive Director  
Office of Open Records  
Commonwelath Keystone Building  
400 North Street  
Plaza Level  
Harrisburg, PA 17120-0225