

MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

September 10, 2024

MEETING

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting on Tuesday, September 10, 2024, which was called to order at 6:00 p.m. by Chairman Brandstedter.

PARTIES PRESENT

Rodney K. Brandstedter, Chair
Craig M. Miller, Vice-Chair
Debra K. McCune, Supervisor
Harry M. Long, Jr., Supervisor
David J. Chiaverini, Supervisor

Timothy R. James, Manager/Secretary
Kim A. Hackett, Asst. Secretary
Beth Kern, Asst. Solicitor
B.J. Treglia, P.E., Engineer
Daniel Hoff, YAUFM Fire Chief
David Lash, NYCRPD Police Chief

PUBLIC COMMENT

Mr. Brandstedter invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. He advised that the board would recognize the public at the conclusion of the agenda items to address any questions or concerns about non-agenda items.

APPROVAL OF MINUTES

Ms. McCune made a motion, seconded by Mr. Miller, to approve the minutes of the August 13, 2024, meeting.

Motion carried. Ayes-5 Nays-0.

UNFINISHED BUSINESS

2025-2029 Refuse and Recycling Contract

As summarized in item #2 of the manager's report, Mr. James reported that 2025-2029 Refuse and Recycling bids were opened on August 15, 2024, with two (2) bidders submitting bids, Penn Waste and Republic Services. Mr. Miller made a motion, seconded by Ms. McCune, to award the 2025-2029 Manchester Township Refuse and Recycling contract to low bidder Penn Waste.

Motion carried. Ayes-4 Nays-0 Abstention-1 (Chiaverini).

NEW BUSINESS

Building Permit Fees – Hugh Simpson

Hugh Simpson, representing Susquehanna Trail Apartments, was present to express concern with the permit fees related to the Susquehanna Trail Apartments project at 2200 Susquehanna Trail.

Retroactive Road Closure Authorization

As summarized in item #4 of the manager's report, Mr. Miller made a motion, seconded by Mr. Long, to retroactively authorize the temporary road closures of Woodland View

Drive on August 26-27, 2024, Farmtrail Road on August 28, 2024, and temporary allow parking in the no parking zone on Masonic Drive on September 9-16, 2024, to assist residents during resurfacing of Slater Hill Lane (private) area.

Motion carried. Ayes-5 Nays-0.

2025 Budget

As summarized in item #5 of the manger’s report, Mr. James provided a synopsis of the 2025 budget process and requested board members’ guidance on parameters or specific projects. Mr. James reported a draft 2025 budget will be presented on October 8, 2024, proposed budget on November 12, 2024, and a final budget on December 10, 2024.

Mr. James reported distributing the 2025 minimum obligation pension certification to the Board of Supervisors.

Resolution #2024-12 – DCED Grant Authorization for YAUFR

As summarized in item #6 of the manager’s report, Fire Chief Hoff provided details on a request authorization to submit a \$191,040 grant through Pennsylvania Department of Community and Economic Development for the replacement vehicle rescue equipment. Mr. Miller made a motion, seconded by Ms. McCune, to adopt Resolution #2024-12 authorizing Manchester Township to submit a Local Share Account Category 4 Facilities Program grant through DCED on behalf of YAUFR for the amount request of \$191,040 toward the replacement of vehicle rescue equipment.

Motion carried. Ayes-5 Nays-0.

York County 2nd Class Township – Annual Convention

As summarized in item #8 of the manager's report, Mr. Chiaverini made a motion, seconded by Mr. Long, to authorize the following relative to the 2024 York County Second Class Township annual conference:

- a) Attendance of Five (5) supervisors, three (3) elected auditors, tax collector, manager/secretary, and assistant secretary.
- b) \$50 per day, according to Act 106 of 2006, for each delegate except for those who are municipal employees.
- c) Mileage to and from the convention; Prepaid registration fee by Manchester Township.

Motion carried. Ayes-5 Nays-0.

In addition, the board directed staff to develop a proposed resolution for future consideration and ultimate presentation at the October 30, 2024, York County 2nd Class Township Convention to support legislation that would improve regional fire and police department required state administrative processes.

Resolution #2024-13 – Right to Know Policy Update

As summarized in item #9 of the manager’s report, Mr. James provided recent guidance from PSATS Legal Department regarding updating municipal Right-to-Know policies to

prohibit anonymous submissions and require Right-to-Know requests to be submitted on dedicated forms. Mr. Brandstedter made a motion, seconded by Mr. Miller, to adopt Resolution #2024-13 amending the Right-to-Know policy to prohibit anonymous submissions and require Right-to-Know requests be submitted on form provided by the township or standard Right-to-Know Request form.

Motion carried. Ayes-5 Nays-0.

C.S. Davidson, Inc, General Services Agreement

As summarized in item #10 of the manager's report, Mr. James reported on a request to update the general services agreement with C.S. Davidson, Inc. After discussion, Mr. Miller made a motion, seconded by Ms. McCune, to table action on this matter until a future meeting.

Motion carried. Ayes-5 Nays-0.

RECOGNITION OF PUBLIC

In accordance with Act 93 of 1998, Mr. Brandstedter recognized any participants who wished to address the board.

Darla Hamilton, 2792 Meadowbrook Lane, was present to express concerns with the odor of residential water. Ms. Hamilton also inquired about a construction timetable with the gas utility project in her development.

Jesse Rupp, 620 Norman Road, was present to express concern with the installation of speed humps on Woodland View Drive.

Ms. Smuck, 310 Gwen Drive, also expressed concern with the speed humps installation on Woodland View Drive.

Cathy Long, 131 Willis Road, questioned why board meetings could not be recorded through the Zoom virtual meeting application.

OTHER BUSINESS/REPORTS

Police Chief Lash presented an activity update for the Northern York County Regional Police Department.

As summarized in item #12 of the manager's report, Mr. James reported on an inquiry received from Central York School District regarding parking and safety concerns on Hayshire Drive during school hours. The board, by consensus, directed staff to review the matter with township traffic engineer.

EXECUTIVE SESSION (7:22 – 8:00 p.m.)

Mr. Brandstedter called for an executive session to discuss labor negotiations with Manchester Township Career Firefighters Association and legal matters relative to the Penn Avenue Partners – Seyler & Associates substantive validity challenge appeal.

APPROVAL OF VOUCHERS

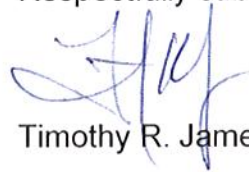
Mr. Long made a motion, seconded by Mr. Miller, to approve the payments of the vouchers as listed on the Treasurer's Check Vouchers Lists: August 27 and September 10, 2024 (as amended).

Motion carried. Ayes-5 Nays-0.

ADJOURNMENT

Being no further business, Mr. Miller made a motion to adjourn the meeting at 8:02 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'T. James', is written over the printed name.

Timothy R. James, Secretary

TRJ/JAH