

MANCHESTER TOWNSHIP BOARD OF SUPERVISORS

October 8, 2024

MEETING

The Manchester Township Board of Supervisors held its regularly scheduled and duly advertised meeting on Tuesday, October 8, 2024, which was called to order at 6:00 p.m. by Chairman Brandstedter.

PARTIES PRESENT

Rodney K. Brandstedter, Chair
Craig M. Miller, Vice-Chair
Debra K. McCune, Supervisor
Harry M. Long, Jr., Supervisor
David J. Chiaverini, Supervisor

Timothy R. James, Manager/Secretary
Kim A. Hackett, Asst. Secretary
Lawrence Young, Solicitor
B.J. Treglia, P.E., Engineer
Daniel Hoff, YAUFR Fire Chief
David Lash, NYCRPD Police Chief
Danelle L. Goodwin, Finance Director

PUBLIC COMMENT

Mr. Brandstedter invited the public to ask questions or offer comments about any item on the agenda as the board considers each item. He advised that the board would recognize the public at the conclusion of the agenda items to address any questions or concerns about non-agenda items.

APPROVAL OF MINUTES

Mr. Miller made a motion, seconded by Ms. McCune, to approve the minutes of the September 10, 2024, meeting.

Motion carried. Ayes-5 Nays-0.

UNFINISHED BUSINESS

MTCFFA 2025-2029 Collective Bargaining Agreement

As summarized in item #2 of the manager's report, Ms. McCune made a motion, seconded by Mr. Miller, to authorize the chairperson or vice-chairperson to execute the 2025-2029 collective bargaining agreement between Manchester Township Board of Supervisors and the Manchester Township Career Firefighters Association.

Motion carried. Ayes-5 Nays-0.

2025 Budget – Draft

As summarized in item #3 of the manager's report, Ms. Goodwin provided a synopsis of the 2025 budget process and requested board members' guidance on parameters or specific projects. Mr. James reported a proposed 2025 budget will be presented on November 12, 2024, for advertising consideration, and a final budget on December 10, 2024.

Building Permit Fees

As summarized in item #4 of the manager's report, following a discussion, the board, by consensus, chose to maintain building permit fees as presented in fee schedule and apply no discount to permit fees to Susquehanna Trail Apartments, as previously requested at the September 10, 2024, board of supervisors meeting.

C.S. Davidson, Inc, General Services Agreement

As summarized in item #5 of the manager's report, Mr. Treglia reported on a board request to update the general services agreement with C.S. Davidson, Inc. Mr. Brandstedter made a motion, seconded by Mr. Long, to approve the General Services Agreement with C.S. Davidson, Inc., as presented.

Motion carried. Ayes-5 Nays-0.

Mr. Brandstedter also requested additional language amendments be considered for a future board meeting. The board, by consensus, directed Solicitor Young to work on an amended service agreement with C.S. Davidson, Inc.

NEW BUSINESS**Resolution #2024-14 – Distribution of 2024 State Municipal Pension Aid**

As summarized in item #6 of the manager's report, Mr. James reported on the recent receipt of 2024 state pension aid and requested the required resolution consideration to distribute the pension aid to township employee pension plans. Ms. McCune made a motion, seconded by Mr. Chiaverini, to adopt Resolution #2024-14 to authorize the distribution of the 2024 state pension aid to the respective employee pension plans.

Motion carried. Ayes-5 Nays-0.

CPA Appointment Notice Authorization

As summarized in item #7 of the manager's report, Mr. Chiaverini made a motion, seconded by Ms. McCune, to authorize that the appropriate advertisement be placed in compliance with the thirty (30) day public notice of the board's intent to appoint Kochenour, Earnest, Smyser & Burg, CPA to prepare the township's 2024 audit/financial report.

Motion carried. Ayes-5 Nays-0.

Road Closure Authorization

As summarized in item #8 of the manager's report, Mr. Long made a motion, seconded by Mr. Miller, to authorize the temporary road closure of Locust Lane, between Lewisberry Road and Susquehanna Trail, for two (2) days the week of October 21, 2024, for the replacement of stormwater conveyance pipe by township forces.

Motion carried. Ayes-5 Nays-0.

2025 Animal Control Service Agreement

As summarized in item #9 of the manager's report, Mr. Long made a motion, seconded by Mr. Chiaverini, to authorize the chairperson or vice-chairperson to execute the 2025 agreement for animal control services with Klugh Animal Control Services.

Motion carried. Ayes-5 Nays-0.

2024 Sanitary Sewer Projects

Engineer Treglia provided a report on October 7, 2024, bid results for the township 2024 sanitary sewer projects. After a discussion, Mr. Miller made a motion, seconded by Ms. McCune, to award Project #1 – May Road and Project #3 – Susquehanna Trail to low bidder Doli Construction Corporation, for a total base bid award of \$724,910 (including Change Order #1 deduct).

Motion carried. Ayes-5 Nays-0.

Mr. Miller made a motion, seconded by Ms. McCune, to approve Change Order #1 for Project #1 – May Road, removing Bid Item 7.08.01.06 for \$31,500 and Bid Item 7.99 for \$26,500, for a total deduction of \$58,000.

Motion carried. Ayes-5 Nays-0.

York County 2nd Class Township Convention – Resolution Consideration

As summarized in item #11 of the manager's report, Mr. Long made a motion, seconded by Mr. Chiaverini, to approve the submission of a resolution to assist with purchasing regional police and fire departments to the York County Association of Townships of the Second Class for adoption consideration at the 2024 convention.

Motion carried. Ayes-5 Nays-0.

2024 Street Maintenance Projects – Change Order #1

As summarized in item #13f of the manager's report, Ms. McCune made a motion, seconded by Mr. Chiaverini, to authorize payment of 2024 street maintenance projects – Change Order #1 to Kinsley Construction, Inc., in the amount of \$24,390.10.

Motion carried. Ayes-5 Nays-0.

RECOGNITION OF PUBLIC

In accordance with Act 93 of 1998, Mr. Brandstedter recognized any participants who wished to address the board.

Darla Hamilton, 2792 Meadowbrook Lane, was present to question if the York County Solid Waste Authority provides a discount to the township for garbage disposal.

Jana Lightner, 110 Monya Court, questioned the notification timing of Savvy Citizen postings.

OTHER BUSINESS/REPORTS

Police Chief Lash presented an activity update for the Northern York County Regional Police Department.

Fire Chief Hoff presented an activity update for the York Area United Fire and Rescue.

The board of supervisors directed staff to contact members of boards and commissions who have expiring terms regarding interest in extended appointment terms.

EXECUTIVE SESSION (7:35 – 7:58 p.m.)

Mr. Brandstedter adjourned for an executive session related to legal matter with Penn Avenue Partners / Seyler and Associates substantive validity challenge appeal. In addition, discussion was held regarding legal conflict with a property matter at 795 Church Road.

APPROVAL OF VOUCHERS

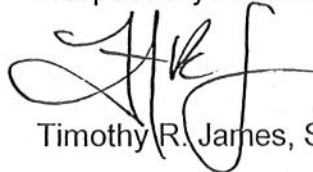
Mr. Miller made a motion, seconded by Mr. Brandstedter, to approve the payments of the vouchers listed on the Treasurer's Check Vouchers Lists: September 24 and October 8, 2024.

Motion carried. Ayes-5 Nays-0.

ADJOURNMENT

Being no further business, Mr. Brandstedter made a motion to adjourn the meeting at 8:00 p.m.

Respectfully submitted,



Timothy R. James, Secretary

TRJ/jah